

SUN WILLOWS MEN'S CLUB BY-LAWS

Revision 9
October 28, 2017

ARTICLE I – NAME AND DESCRIPTION

The name of this organization shall be Sun Willows Men's Club. The club is exempt from federal tax under Section 501(c)(7) of the Internal Revenue Code as it is "clubs organized and operated exclusively for pleasure, recreation, and other nonprofit purposes, no part of the net earnings of which inures to the benefit of any private shareholder." Date of Club inception is 04/01/1960, club employer identification number is 91 6186376 (date received 11/08/1974), date of tax exemption notification 08/27/1975 by correspondence EP/EO:EO1:JKG.

ARTICLE II – PURPOSE

The purpose of this organization shall be to foster and promote the sport of golf in Pasco, Wa. and surrounding areas. It shall further be the purpose of this organization to aid and assist the leasee in maintaining a suitable and desirable golf course. Also, the purpose of the Men's Club is to promote and enforce the rules and regulations of the United States Golf Association (USGA) and assume the responsibilities of a "Golf Club" as delineated in the Rules of Golf and the Handicapping Manual published by the USGA.

ARTICLE III – MEMBERSHIP

Membership shall be open to any person, 18 years of age and older. Member status shall be initiated upon payment of the proper dues. The elected club officers shall reserve the right to deny membership to anyone who has demonstrated disregard for the purpose of the club or the rules of golf. Membership is granted to Professional status players, when specifically requested and with the agreement of the majority of the elected officers on a case-by-case basis.

ARTICLE IV – DUES

Annual dues will be set, voted on, and agreed to by the majority of the general membership in attendance at the annual Men's Club meeting. The Men's Club shall provide a USGA handicap, through the Washington State Golf Association (WSGA) and allow the participation in Men's Club events for all paid-up members. Dues must be paid prior to participation in any Men's Club event, unless the Rules Committee allows special considerations for specific events. Only paid-up members shall participate in a vote of the general membership.

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ARTICLE V – OFFICERS & MEETINGS

Officers of the Men's Club shall consist of:

President
Tournament Chairman/Handicap Chairman
Treasurer/Secretary

All officers shall be nominated and elected by majority of members by a show of hands during a meeting or by a paper ballot as voted by the majority. The officers shall hold office from the day of election for a period of two (2) years. In the event that an officer can't fulfill his duties for the full term, the other officers shall decide if the office shall remain vacant until the next election or a special meeting of the general membership with the nomination or self nomination and voting by a show of hands to fill the vacancy or if a paper ballot shall be administered to elect a new officer. All Officers agree, upon election, to uphold the requirements and responsibilities described in the By-Laws herein. Modifications to these By-Laws shall be conducted according to Article VIII.

ARTICLE VI – DUTIES OF OFFICERS AND COMMITTEES

Handicap Committee: The Officers function as the handicap committee with the responsibility and duty to uphold the conditions, requirements, and actions of the USGA Handicap System. Decisions related to handicap adjustments require the concurrence of at least 2 of the Officers. In the event that the majority of Officers is not available or the decision is split the Head PGA Professional may be consulted and may constitute an additional vote.

Rules Committee: The Officers shall function as the rules committee for all tournaments or regular play. The majority of available Officers are required for decisions. Consultation with the Head PGA Professional or Assistant is highly recommended but not required for decisions. Past Officers can be consulted to provide an additional vote in the case of a tie.

President: The President shall preside at all meetings. The development of the year's tournament schedule is the responsibility of the President. The Officers and PGA Professional must provide concurrence with the tournaments and schedule, but the President must ensure the tournaments are defined and the schedule is provided prior to the first tournament.

Tournament Chairman/Handicap Chairman: The Tournament Chairman/Handicap Chairman shall ensure the flyers are appropriately posted prior to all events. In the absence of the President the Tournament Chairman/Handicap Chairman shall assume all duties of the office of the President. All rules governing play and tournament format is the responsibility of the Tournament Chairman/Handicap Chairman; however agreement by the majority of available Officers is required. The Tournament Chairman/Handicap Chairman shall function as the Handicap Committee Chairman.

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The Tournament Chairman/Handicap Chairman shall ensure the following:

- the computer equipment is maintained, as needed,
- appropriate interfacing with the software and hardware suppliers,
- the integrity of input to the handicap system,
- a location for collecting the scorecards is provided, if the computer is not functioning,
- scores are input in a timely fashion once the system is activated,
- scores from Men's Club tournament play are input to the handicap system,
- verify that all Men's Club tournament participants meet the handicap and eligibility requirements as specified in these By-Laws,
- new members are input into the handicap computer and shall remove non-participating members as directed by the Handicap Committee, and
- handicap adjustments are implemented as directed by the Handicap Committee.

The Handicap Chairman should consult with the PGA Professional to elicit the assistance of the Pro Shop staff ensuring that Men's Club Business does not interfere with the efficient operation of the Pro Shop. In the absence of any Officer the remaining Officers shall ensure that all duties of this position is fulfilled.

Treasurer/Secretary: The Treasurer/Secretary is responsible for formal correspondence concerning the club, including the maintenance of the By-Laws. The meeting minutes shall be appropriately written and disseminated. Ensuring that the Professional Staff, Management of the Golf Course, Men's Club Officers, and members are informed of pertinent information is the responsibility of the Treasurer/Secretary. The Treasurer/Secretary is also responsible for the accurate accounting of the Men's Club funds. An annual report of the receipts, expenditures, and balance shall be provided. The other Officers must be informed of the status of Men's Club funds prior to making decisions concerning club expenses. The Treasurer/Secretary shall ensure that Men's Club expenses do not exceed available funds. The Men's Club officers have a responsibility for ensuring expenditures are appropriate and satisfy the purpose of the club. The Treasurer/Secretary shall file the annual electronic notice required by the Internal Revenue Service (IRS) for section 509(a)(3) Nonprofit Organizations.

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ARTICLE VII – TOURNAMENTS AND AWARDS

All dues must be paid for at least two (2) weeks to be eligible to participate in any Men's Club sponsored event as a Men's Club member, unless the Rules Committee allows special considerations for specific events or circumstances. Participants must have a USGA handicap; however the Handicap Committee shall make appropriate adjustments according to the rules of the USGA Handicap System. Members must have an established handicap that includes at least five (5) rounds at the Sun Willows Golf Course, on the current handicap revision, prior to participating in any event. However, concurrence by the majority of the Officers can provide a waiver of the 5 rounds requirement under extenuating circumstances. Men's Club funds provided for awards at tournaments shall be in the form of merchandise certificates through the Sun Willows Pro Shop, unless agreement by the PGA Professional authorizes other expenditures. Funds paid specifically for special awards, (like skins, KP's etc.), can be paid in cash, but must be clearly denoted in the tournament flyer.

ARTICLE VIII – MEN'S CLUB BUSINESS

The Men's Club shall hold a meeting of the general membership at least once per year. Special meetings can be called to address club business as necessary, provided appropriate notification of the general membership. The meetings shall be presided by a Men's Club Officer and follow the Roberts Rules of Order as appropriate. All voting shall be by a show of hands with the majority vote prevailing or special ballot as appropriate. The Officers may elect to hold a vote by ballot for sensitive issues, provided appropriate notification of the general membership has taken place. The annual meeting shall be open to all members, prospective members, and guests. A representative of the management of the golf course must be invited and notified of the date and time of the meeting. Modifications to these By-Laws shall be ratified by majority vote of the membership at the annual meeting or special meeting as appropriate. Minor text modifications that do not change meanings can be authorized by the Officers provided the changes appropriately reflect the consensus of the membership. Emergency policy modifications can be made by a written notice of the change, disseminated and/or posted appropriately. An opportunity for dissenting points of view must be afforded the membership. The President is responsible for ensuring that emergency changes benefit the Purpose of the Sun Willows Men's Club as stated in Article II of these By-Laws.

The Officers of the Men's Club assume the responsibility for the management of the gangsome. Cooperation with the Sun Willows Professional and staff is mandatory for modifications and revisions that may impact the efficiency of public play. The officers reserve the right to deny participation in the gangsome to any person who does not demonstrate appreciation for the Purpose of the Men's Club as stated in Section II of these By-Laws or displays disrespect for the golf course, rules of golf, or fellow participants. Participants in the gangsome are not required to be members of the Sun Willows Men's Club. Issue resolution requires a consensus of the Officers with the simple majority prevailing. The Sun Willows PGA Professional should be consulted and may provide a deciding vote when necessary.

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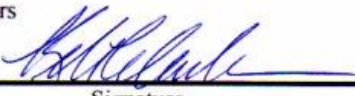
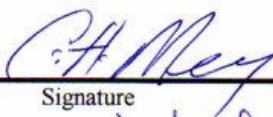
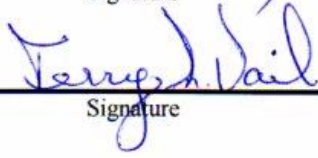
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Article IX – Signatures of Officers

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President:	Kevin Clarke		6/10/18
	Print	Signature	Date
Tournament Chairman/Handicap Chairman	Charlie Merry		06/07/2018
	Print	Signature	Date
Treasurer/Secretary	Terry Vail		06/08/2018
	Print	Signature	Date
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